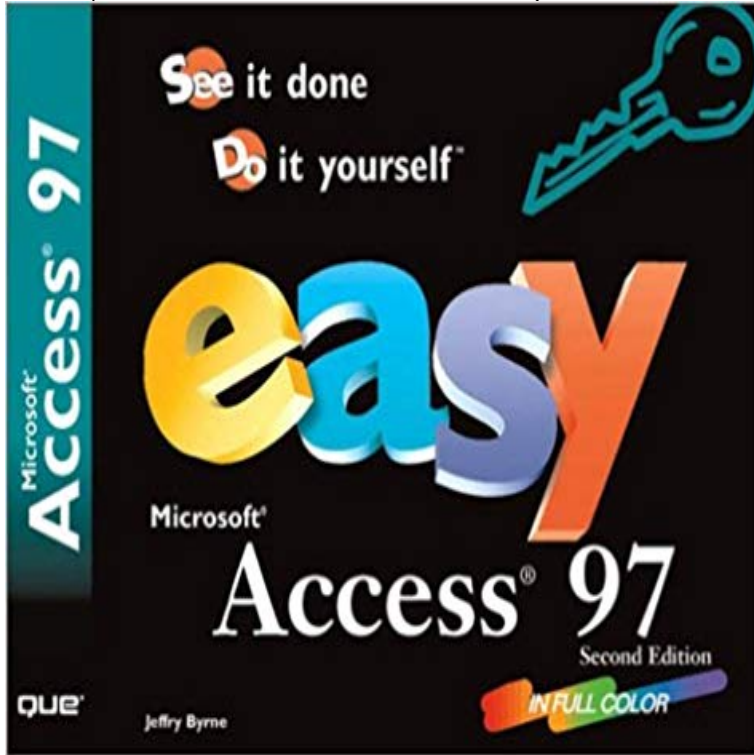


## Easy Microsoft Access 97 (2nd Edition)



Easy Microsoft Access 97, Second Edition, takes you from having no prior experience to successfully building and manipulating databases in a very short amount of time. The step-by-step, hands on examples walk you through the major tasks associated with database work. You learn the basics from installing the program and walking through the common features and tasks to designing and creating an Access database. You'll build a database and table to store information. Learn to enter and edit data. You'll quickly and easily add, delete, and change information in the database, use database forms, query your database to find specific detailed information, create and use reports, and more.

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