

# Windows 8 Quick Reference Guide (Cheat Sheet of Instructions, Tips & Shortcuts - Laminated)



Four page laminated quick reference guide showing step-by-step instructions and shortcuts for how to use Microsoft Windows 8. Includes touch interface. This guide is suitable as a training handout, or simply an easy to use reference guide, for any type of user. NOTE: If you have Windows 8.1, you should order this guide: ISBN 978-1-939791-22-1 (Windows 8.1 Update Introduction). The following topics are covered: Getting Started: Starting Windows/Login; The Start Screen; Windows Store Apps and Desktop Apps; Accessing the Desktop; Starting a Desktop or Windows Store App; Accessories (Calculator, Notepad, etc.); Switching Between Apps and Desktop Windows - Using the Switch List; Closing a Windows Store App; Closing a Desktop Window or App; Windows Charms, Using the Share Charm; Searching; Working with Multiple Monitors; Opening Files, Folders and Libraries; Saving a Document; Using the Shortcut Menu; Showing Windows Store App Commands and Navigation. Organizing Tiles & Apps: Creating a Tile Group; Naming a Tile Group; Rearranging Start Screen Tiles; Adding an App Tile to the Start Screen; Creating Secondary Tiles; Always Show a Windows Store App (Snapping). Working on the Desktop: Pinning a Desktop App to the Taskbar; Using Taskbar Jump Lists (Recently Used Files, Pinned Files, Common Tasks); Pinning Files to Taskbar Jump Lists; Switching Between Windows Using the Taskbar; Resizing a Desktop Window; Moving a Desktop Window; Making a Desktop Window Large (Maximize); Hiding a Desktop Window (Minimize); Using the Notification Area (Printing, Security, Sound, etc.). File Management: Folders, Libraries & Favorites: Starting File Explorer; Working with the Ribbon; Navigation Pane, Preview Pane & Details Pane; Changing How Items are Displayed, Changing Views, Grouping

& Sorting; Navigating Folders in File Explorer; Opening a Second Explorer Window; Creating a Folder; Renaming Files or Folders; Working with Libraries; Selecting Multiple Items, Selecting with Checkboxes; Moving and Copying Files and Folders, Moving and Copying with Cut, Copy & Paste; Creating a Shortcut to a Document, Folder, or Other Item; Zipping Files or Folders; Deleting Files or Folders; Pinning to Start; Adding a Folder or Library to Favorites; Searching in File Explorer; Burning to a CD/DVD.Settings & Troubleshooting:Using the Settings Charm; Using the Control Panel; Setting up WiFi; Using Airplane Mode; What to Try if an App Freezes.Users & Security:Viewing a Password While Typing; Changing Users; Ending your Windows Session; Changing Login Password; Creating a Picture Password; Getting Help.Also includes a Top 8 Things you Need to Know list, a list of Keyboard Shortcuts, and a list of Mouse/Touch Equivalents.

Windows 10 Introduction Quick Reference Guide (Cheat Sheet of Instructions, Tips & Shortcuts - Laminated) by Beezix Inc Free Windows 8 Cheat Sheet [http://cheat\\_sheets/windows-8-cheat-sheet.pdf](http://cheat_sheets/windows-8-cheat-sheet.pdf). Microsoft ExcelWindows 8 Quick Reference Guide (Cheat Sheet of Instructions, Tips & Shortcuts - Laminated) by Beezix Inc. (2012) Pamphlet on . \*FREE\* Reference Guide (Cheat Sheet of Instructions, Tips & Shortcuts - Laminated Microsoft Office 2016 Essentials Quick Reference Guide - Windows Version - 5 secWatch Download Windows 8 Quick Reference Guide (Cheat Sheet of Instructions Tips Laminated quick reference guide showing step-by-step instructions and shortcuts \$3.60 8 Used from \$1.50 5 New from \$3.60 This item:Adobe Acrobat 9 Quick Reference Guide (Cheat Sheet of Instructions, Tips & Shortcuts - Laminated by Beezix Inc Pamphlet \$3.60 Adobe Acrobat 9 Standard - (Windows) Windows. Quick Reference Guide (Cheat Sheet of Instructions, Tips & Shortcuts - Laminated 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26 . Beezix has been publishing quick reference computer guides for trainers, After 30+ years using MS Windows I had enough when they tried to shove - 7 secWatch Download Windows 8 Quick Reference Guide (Cheat Sheet of Instructions Tips - 6 secRead Windows 8 Quick Reference Guide (Cheat Sheet of Instructions Tips & Shortcuts Read Windows 7 Quick Reference Guide (Cheat Sheet of Instructions, Tips 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28 Laminated quick reference guide showing step-by-step instructions and Starting a Program, Accessories (Calculator, Note Pad), Using the ShortcutWindows 8.1 Quick Reference Guide: Introduction (Cheat Sheet of Instructions, Tips & Shortcuts - Laminated) [Beezix Inc.] on . \*FREE\* shipping onMicrosoft Access 2016 Introduction Quick Reference Guide - Windows Version (Cheat Sheet of Instructions, Tips & Shortcuts - Laminated Card):Microsoft PowerPoint 2016 Advanced Quick Reference Guide - Windows Version (Cheat Sheet of Instructions, Tips & Shortcuts - Laminated Card) [Beezix Inc]Windows 8.1 Update Quick Reference Guide: Introduction (Cheat Sheet of Instructions, Tips & Shortcuts - Laminated) [Beezix Inc.] on . \*FREE\*