

No project management training? No problem! In today's workplace, employees are routinely expected to coordinate and manage projects. Yet, chances are, you aren't formally trained in managing projects—you're an unofficial project manager. FranklinCovey experts Kory Kogon, Suzette Blakemore, and James Wood understand the importance of leadership in project completion and explain that people are crucial in the formula for success. Project Management for the Unofficial Project Manager offers practical, real-world insights for effective project management and guides you through the essentials of the people and project management process: Initiate, Plan, Execute, Monitor/Control, Close. Unofficial project managers in any arena will benefit from the accessible, engaging real-life anecdotes, memorable "Project Management Proverbs," and quick reviews at the end of each chapter. If you're struggling to keep your projects organized, this book is for you. If you manage projects without the benefit of a team, this book is also for you. Change the way you think about project management—project manager may not be your official title or necessarily your dream job, but with the right strategies, you can excel.

The Supply Chain Game Changers: Applications and Best Practices that are Shaping the Future of Supply Chain Management (FT Press Operations Management), Fighters 1914-1919: Attack and Training Aircraft, Scout, The Ruby Raven, Fantasy Camp: Living the Dream with Maz and 60 Bucs, Patterns of Software System Failure and Success, Richard III and The Princes In The Tower,

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